

Instructions for completing**Application for review of decision –
*Prostitution Act 1999 (sections 64A and 64B)*****General instructions****Copies of the application and providing copies to other parties**

The application form and all attachments must be accompanied by three copies. Where there is more than one respondent, an extra copy of the application form and attachments is required for each additional respondent.

You must give a copy of the application to the assessment manager within five working days of the application being filed.

Applications may be lodged

In person: Queensland Civil and Administrative Tribunal, Level 9, Bank of Queensland Building, 259 Queen Street, Brisbane QLD 4000, or at any local courthouse outside of the Brisbane CBD.

By mail: QCAT, GPO Box 1639, Brisbane 4001

Some applications may be lodged by fax or email. For more information call 1300 753 228 or visit www.qcat.qld.gov.au

Applications must be accompanied by the prescribed application fee.

For more information on QCAT fees, please refer to the QCAT factsheet or go to www.qcat.qld.gov.au

Payment can be made by cash, cheque (payable to Department of Justice and Attorney-General), money order or credit card payment authorisation (see credit card payment authorisation form – mastercard and visa accepted).

Generally, you are required to apply within 28 days of:

- the day you were notified of the decision (see below), or
- if you applied to the decision-maker for reasons for the decision, the earlier of the following days:
 - the day the reasons are given to you,
 - 28 days from when you made the request of the decision-maker.

For reviews under the *Prostitution Act 1999*, the day you were notified of the decision is when the following is given to you under the *Integrated Planning Act 1997*:

- (a) the decision notice for the decision,
- (b) if a negotiated decision notice is also given to you, the negotiated decision notice

The tribunal may give leave to apply outside of the relevant time limit.

A copy of the decision must be lodged with this application.

Instructions for completing *(continued)*

PART A APPLICANT'S AND RESPONDENT'S DETAILS

- More than one applicant and respondent may be named in an application. If there is insufficient space for the names of either applicant or respondent you may attach additional pages with similar details.
- In an application to review a decision, the decision-maker will be the respondent.
- If the applicant or respondent is not an individual then the correct name must be used, for example:
 - a company name
 - a business name regardless of whether it is registered under the *Business Names Act 1962*
 - a State agency, for example, a Queensland Government department.
- Your address will be the address at which documents are given or sent to you, unless you indicate your representative's address as your address for notices.
- Any change in your address for notices must be filed in the tribunal and given to all other parties.

Representative's details

If you want your representative's address as the address for notices, please complete your representative's details.

If you want your representative to represent you in any proceedings before the tribunal you must complete the form *Application for leave to be represented*. Generally the tribunal expects people to represent themselves. It may not grant your request. You are not required to seek leave if:

- you are a child or a person with impaired capacity;
- your case is a disciplinary case;
- an Act or the Rules state that you may be legally represented.

Form Number 24 (version 1)
 Queensland Civil and Administrative Tribunal Act 2009 (section 33)

Application for review of decision – Prostitution Act 1999 (sections 64A and 64B)

Refer to attached instructions at the front of this application prior to filling out this form.

For office use only	
Case number:	
Date:	
Registry:	
Sent to:	
Fee paid:	
Rec no:	

PART A APPLICANT'S DETAILS	
Name	
<input type="text"/>	<input type="text"/>
<i>Title</i>	<i>Given name/s</i>
	<input type="text"/>
	<i>Surname/Family name</i>
Company/Partnership/other	
<input type="text"/>	ABN <input type="text"/>
Business Name	<input type="text"/>
Address	<input type="text"/>
	Postcode <input type="text"/>
Telephone	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
	<i>Home Business Mobile</i>
Fax	<input type="text"/>
Email	<input type="text"/>

PART A APPLICANT'S DETAILS *(continued)*

Representative's details *(if applicable)*

- Tick if you want this to be your address for notices
- Tick if you want your representative to represent you in proceedings before the tribunal (*see Part A of the instructions – you may be required to seek the tribunal's leave for this to happen by making an application under the form Application for leave to be represented*). The tribunal may not give you leave to be represented.

Name

<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Title</i>	<i>Given name/s</i>	<i>Surname/Family name</i>

Company/Partnership/other

<input type="text"/>	ABN	<input type="text"/>
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Business Name

Address

<input type="text"/>	<input type="text"/>	Postcode	<input type="text"/>
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Telephone

<input type="text"/> ()	<input type="text"/> ()	<input type="text"/>
<i>Home</i>	<i>Business</i>	<i>Mobile</i>

Fax

 ()

Email

PART B SITE DETAILS

Owner's name

<input type="text"/>	<input type="text"/>	<input type="text"/>
<i>Title</i>	<i>Given name/s</i>	<i>Surname/Family name</i>

Property description

Address

<input type="text"/>	<input type="text"/>	Postcode	<input type="text"/>
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PART B SITE DETAILS *(continued)*

Designation of area in planning scheme

Name of ward (or division) in which site is located

Area – number of square metres

PART C APPLICATION

Aspects of development and development approval sought

Details of existing use of land

Description of proposal

Council file reference number

Lodgement date

Lodgement fee paid

PART D LOCAL GOVERNMENT AREA AND ASSESSMENT DETAILS

Name of local government

Address
of local
government

<input type="text"/>	
<input type="text"/>	Postcode <input type="text"/>

1. Was the application code assessed?

Yes No

2. Was there a statement in an acknowledgement notice under the integrated planning act that an aspect of the development applied for requires impact assessment?

Yes No

3. Applicable codes to the application

If more than six please supply additional information by attachment.

1.

2.

3.

4.

5.

6.

4. Was there public notification of your application? *(please tick)*

Yes No

5. Entities advised of application either by council or yourself

If more than four please supply additional information by attachment.

1.

2.

3.

4.

PART D LOCAL GOVERNMENT AREA AND ASSESSMENT DETAILS *(continued)*

6. Was an information request made under Section 3.3.6 of the *Integrated Planning Act 1997*?

Yes No

If yes, please provide copies of information requested and supplied by attachment.

Assessment manager

Name

Title

Given name/s

Surname/Family name

Telephone

Home

Business

Mobile

Review details

For a code assessable development application, are you seeking review of:

(a) the assessment manager's decision that the development application is required to be subject to code assessment under the *Integrated Planning Act*?

Yes No

(b) the assessment manager's refusal, or the refusal in part, of the application?

Yes No

(c) a matter stated in a development approval for the application, including any condition applying to the development?

Yes No

(d) the length of a currency period?

Yes No

(e) a decision to give a preliminary approval when a development approval was applied for?

Yes No

Review details *(continued)*

(f) a deemed refusal?

Yes No

State the grounds of review including why you consider the decision or statement in the acknowledgement notice is wrong. If applicable, supply additional information by attachment.

In supplying grounds, if applicable, identify any part of the decision which is appealed against. Such part may be identified by reference to parts of the decision notice.

PART E DECISION TO BE REVIEWED

Details of decision to be reviewed *(include case number if known):*

When was the decision made?

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When did you receive the decision?

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PART F CHECKLIST AND SIGNATURE

- I have completed all questions on the application form according to the instructions.
- I have provided the correct number of copies of the application form and attachments (for the number of copies required – see the instructions).
- I have paid the prescribed fee.
- I am ready to proceed with this application.

Interpreter

Is an interpreter required?

- Yes No

If YES, please specify language

Warning

Section 216 of the *Queensland Civil and Administrative Tribunal Act 2009* makes it an offence for a person to knowingly give the registry documents containing false or misleading information.

Maximum penalty for such an offence – \$10,000.

SIGN AND DATE HERE

The information in this application is true to the best of my knowledge.

Applicant's sign here

Date

If more than one applicant is named all must sign the application.