

Tree Assessor Application form

Important information: Please use this form as a coversheet for your QCAT Tree Assessor EOI application. You must complete all sections of this form and indicate 'N/A' where not relevant.

Applications close: Tuesday 15 November 2022 at 5.00pm

Part 1 – Personal details	
Title:	
Given name (in full):	
Surname/Family name:	
Preferred name:	
Professional/business address:	
Unit:	Street number:
Street name:	Suburb/Town:
State:	Postcode:
Home address:	
Unit:	Street number:
Street name:	Suburb/Town:
State:	Postcode:
Postal Address: (if different to home address)	
Unit:	Street number:
Street name:	Suburb/Town:
State:	Postcode:
Work phone number:	
Home phone number:	
Mobile phone number:	
Email address:	

Part 2a – Application information

Please indicate the region you are expressing an interest in:

- Cairns
- Townsville
- Mackay
- Rockhampton
- Gladstone
- Bundaberg
- Hervey Bay
- Sunshine Coast
- Brisbane
- Ipswich
- Toowoomba
- Gold Coast
- Other (please specify) _____

*Please note that you may be required to travel within a three-hour radius one way by car from the selected location.

Part 2b – Travel

Please indicate any additional region/s you are willing to travel to: *

- Cairns
- Townsville
- Mackay
- Rockhampton
- Gladstone
- Bundaberg
- Hervey Bay
- Sunshine Coast
- Brisbane
- Ipswich
- Toowoomba
- Gold Coast

*Please note that, in addition to your preferred region, you may be contacted on occasion regarding your availability to travel to other regions.

Part 3 – Eligibility requirements

Mandatory Qualifications & experience category

A) I have attained a certified AQF level 5 qualification in Arboriculture, including modules for “assessing trees”, and “writing reports”, from:

Registered Training Organisation

Name of Organisation: _____

Contact person/phone number of organisation: _____

Date of certification: dd/mm/yyyy

copy of certification attached

B) Number of years relevant experience:

as private practitioner/consultant: please specify

as a local or other government employee: please specify

Note: Minimum of 5 years experience in local government tree management, or private tree industry tree assessment is a mandatory requirement.

Desired Qualifications & Experience category

I possess a specialist qualification in relation to the functions of QCAT Tree Assessor.

Qualification(s):

Date(s) of award: dd/mm/yyyy

Please note: You must provide a copy of your qualification(s).

Part 4 – Response to Selection Criteria

Please respond to both Selection Criteria in no more than 2 pages and attach to this completed Application Form.

SC1 Extensive knowledge of and experience in the arboricultural industry, including thorough and expedient gathering and reporting of relevant factual information in:-

- assessment of tree health condition,
- tree structural condition,
- tree risk assessment and
- assessment of damage from trees

SC2 Demonstrated high level interpersonal, oral and written communication skills, including

- excellent listening and negotiation skills in a dispute environment
- simple verbal explanations of tree inspection findings and tree behaviour, and
- plain English report writing

Part 5 – For Local government applicants

I am an employee of local government, and my employer agrees to this application YES/NO;

Local government employer contact name: _____

Phone number: _____

Email: _____

Part 6 – Inclusion and Diversity

Please indicate if you belong to any of the following groups:

Note: The completion of this section is voluntary and the information is treated confidentially.

- | | |
|---|--|
| <input type="checkbox"/> People with a disability | <input type="checkbox"/> Torres Strait Islander people |
| <input type="checkbox"/> Women | <input type="checkbox"/> People from a non English speaking background |
| <input type="checkbox"/> Aboriginal people | |

Part 7 - Referees

We are seeking evidence from people who are in a position to comment on your suitability for appointment as a QCAT Tree Assessor. Discretion will be exercised if contacting referees.

1st Referee

Name:

Position:

Relationship:

Telephone:

2nd Referee

Name:

Position:

Relationship:

Telephone:

Part 8 - Declaration

I declare that the information supplied on his form is true and correct to the best of my knowledge and (if completing this form electronically) I certify that the typed signature below is intended to be my signature.

Signature:

Date: / /

Privacy statement

Information collected through the expression of interest process is used to assess a candidate's suitability for appointment to QCAT and is only shared with individuals involved in the selection and appointment process; this may include third parties engaged by QCAT to assist in assessing applications or to validate qualification or registration status of candidates.

Part 9 – Lodgement

Your application must be lodged in **one** of the following ways:

In person: Marked “Private and Confidential”

Attention: Project Officer
Corporate Services
Queensland Civil and Administrative Tribunal
Level 11, 259 Queens Street
Brisbane QLD 4000

Post: Project Officer
Corporate Services
Queensland Civil and Administrative Tribunal
GPO Box 1639
Brisbane QLD 4001

Email: QCATtribunal.Appointments@justice.qld.gov.au

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Part 10 – Checklist

Please ensure all of the below are submitted as part of your application package, omission may result in your application being excluded from the process.

- QCAT Tree Assessor Application Form
- Address to Selection Criteria
- Example Tree Report
- Curriculum Vitae
- Consent to Criminal History Form, which includes a clear copy of drivers licence/passport