

## Request for appointing a specialist retail valuer

### Instructions for completing this form

If:

- (a) rent under a retail shop lease is to be reviewed on the basis of the current market rent of the leased shop; and
- (b) the lessor and the lessee cannot agree on the current market rent within one (1) month after the review date;

under s28 of the [Retail Shop Leases Act 1994](#), a specialist retail valuer to which the lessor and lessee agree, or failing agreement one nominated by the chief executive, determines the current market rent.

The specialist retail valuer must be independent of the interests of the lessor and the lessee.

The parties should complete and sign the form, including details of the names of specialist retail valuers that either party has previously engaged or otherwise consulted.

When completed, please send this form to:

**Post:** Queensland Civil and Administrative Tribunal  
Attention: Civil, Administrative and Disciplinary Division Registrar  
GPO Box 1639  
Brisbane Qld 4001

**Email:** [cad@justice.qld.gov.au](mailto:cad@justice.qld.gov.au)

The Queensland Civil and Administrative Tribunal's Civil, Administrative and Disciplinary Division Registrar will nominate a specialist retail valuer from the list on the [Valuers Registration Board of Queensland](#), and advise the parties in writing.

QCAT charges no fee for this service.

The nominated specialist retail valuer will then contact both parties and advise them of the valuer's fee. The parties are expected to share this cost.

Once the fee has been paid, the valuer will ask the parties for written submissions about the current market rent of the retail shop. See s28A of the [Retail Shop Leases Act 1994](#).

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### APPLICATION

**Name and address of premises:**


In accordance with the lease for the above premises and the *Retail Shop Leases Act 1994*, the Registrar is requested to nominate a specialist retail valuer to determine the market rent for the above premises.

We confirm that:

- (a) the lessor and the lessee cannot agree on the market rent (within one month of the review date); and
- (b) the lessor and the lessee cannot agree on the nomination of the specialist retail valuer.

The following specialist retail valuers have had a previous involvement in this matter and as such cannot be considered for this appointment:


**Lessor name and address:**


**Lessee name and address:**


**Phone:**

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**Phone:**

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**Email:**

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**Email:**

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*Signature*

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*Signature*