

## QCAT complaint form

This form is **ONLY** for complaints about QCAT registry staff and our services.

**Do NOT use this form if you are dissatisfied with a QCAT decision.**

For complaints about a QCAT Member or Adjudicator, please refer to the Members and Adjudicators [Complaints Policy and Procedure](#).

If you disagree or are dissatisfied with the decision or outcome in your case, you are encouraged to seek independent legal advice about your options, including any appeal rights you may have. Information about QCAT appeals can be found on our website at [Appealing a QCAT decision](#).

### Part A WHAT IS YOUR COMPLAINT ABOUT?

*Tick the appropriate box*

Conduct of a registry staff member

Registry processes or procedures

Provision or quality of service

Breach of privacy in handling information you placed to QCAT

### Part B YOUR CONTACT DETAILS

Name

Postal Address

Suburb

State/Territory

Postcode

Contact details (MUST be provided)

Mobile

Alternative number

Email

### Part C CASE NUMBER

Do you have a case number that relates to this issue?



## DESCRIBE YOUR COMPLAINT

[illegible]



## Part E

## HOW WOULD YOU LIKE US TO RESOLVE YOUR COMPLAINT?


### WARNING

Section 216 of the *Queensland Civil and Administrative Tribunal Act 2009* makes it an offence for a person to knowingly give the registry documents containing false or misleading information. Maximum penalty for such an offence – 100 penalty units.

### Sign and date here

The information in this form is true to the best of my knowledge.

Sign here

Date

Print your name here

### Lodgement Details

Deliver to:	Mail to:	Email to:
Queensland Civil and Administrative Tribunal Floor 11, 259 Queen Street Brisbane Qld 4000	Queensland Civil and Administrative Tribunal GPO Box 1639 Brisbane Qld 4001	<a href="mailto:QCATcorro@justice.qld.gov.au">QCATcorro@justice.qld.gov.au</a>

### Protecting your privacy

We collect your contact details to ensure QCAT proceedings comply with the *Queensland Civil and Administrative Tribunal Act 2009*. We may contact you to help evaluate QCAT operations. You do not have to participate in feedback or surveys. If you do participate, no identifying information will be published. We will not disclose your contact details or any other personal information to a third party unless required by law.